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**JERICO-S3 D13.3 Transnational Access : Policies and Procedures document**

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## **JERICO-S3 DELIVERABLE**

Joint European Research Infrastructure network for Coastal Observatory  
**Science, Services, Sustainability**

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## 1. EXECUTIVE SUMMARY

The JERICO-S3 TransNational Access (TA) activity is built on the successful experience of the previous FP7 JERICO project, G.A. 262584 (Sparnocchia et al., 2014, 2016) and JERICO NEXT G.A. 654410 (Sparnocchia et al., 2019).

The range of facilities has continued to expand and will involve a greater number of observatories distributed, as before, in coastal and shelf seas all around Europe, including some dedicated to biological observation (see D8.1 for a detailed description of all the access facilities involved in TransNational Access). A limited number of supporting facilities (calibration and research laboratories) and one item of special equipment are also included in the TA service catalogue.

This document relates to WP13 - Outreach, communication and engagement, and in particular to Task 8.8: Implementing Transnational Access to coastal observatories. It describes the procedures adopted for providing TA during the three planned Calls for proposals, one per year from May 2020 until 2022. These procedures are a review and update of those already used by JERICO.

Updates of this report prior to the next two Calls will depend on new requirements that may emerge while conducting the first Call.

## 2. INTRODUCTION

As part of the Transnational Access (TA) activity implemented in WP8, JERICO-S3 offers opportunities to researchers or research teams from academy and industry to access original coastal infrastructures for measurement campaigns and instrument testing. Free-of-charge access to the facilities specified in the TA context will be granted following the evaluation and selection of proposals submitted by user groups for their utilization in response to three dedicated Calls during the lifetime of the JERICO-S3 project. The assessment and selection of submitted proposals will be conducted by an independent panel of experts (Selection Panel, SP), and will be based on scientific excellence, innovation and eventual impacts on the state-of-the-art. Users accessing the Infrastructure will not only get access to the best available equipment and facilities for their needs, but also the personnel. Having access to this detailed knowledge at each of the Facilities adds value for external users of the Infrastructure, improving research outputs and scientific excellence.

Between June 2020 and January 2024 will offer more than 8800 days of Transnational Access (TA) to more than 40 different integrated marine coastal observation facilities located at 21 Jerico RI partners throughout Europe.

The TA management team will coordinate the evaluation process by pre-screening the proposals, depending on type of facility(ies) involved, and assigning them to the evaluators (the SP members and, in case of reception of a large number of applications, additional experts nominated to assist them).

The JERICO-S3 TA office, based at the Marine Institute Headquarters in Galway, Ireland, will manage all administrative aspects. In particular, the TA office will receive and register the

proposals submitted by the users, and will assist the TA management team and the SP in the evaluation and selection processes and in the production of related documentation.

Access to a specific infrastructure (or a specific installation that is part of an infrastructure) by a user group is to be intended as a concession granted to use the infrastructure to collect specific data following the implementation of a specific automated measuring system. Unless otherwise stated (e.g. for the use of gliders), the measuring system shall be provided by the user group. The access conceded includes logistical, technical and scientific support by the access provider, and any special training required by a user group to use the assigned infrastructure.

A written contract or agreement between the “Access Provider” and the “End User” will define the actions to be undertaken, the resources that will need to be allocated, the length of planned user stays (if any), and the period of use. It will also define the rights and obligations of all the Parties involved, including eventual provisions for early termination of the conferred access. Support for travel and subsistence costs relating to visits by users, as well as shipping of their equipment, is foreseen. The exact amount will be considered on a case-by-case, depending on the type of access, the types and number of facilities requested in the specific user's proposal, the length of stay, and the costs in the visited country with a maximum value of €6000 per project.

### **3.ACCESS RULES**

#### **3.1.Access Provisions**

User groups will benefit of 'free of charge' access to one or more infrastructures, or a part of them (e.g. installation), offered in the JERICO-S3 TA program after applying for the same during three Calls, planned once per year from 2020 to 2022, if their proposals pass the evaluation and selection phases.

#### **3.2. Eligibility of User Groups**

In compliance with Article 16.1 (Rules for providing trans-national access to research infrastructure) of the Grant Agreement (European Commission, 2015), a user group is eligible when the following conditions are satisfied:

The access must be transnational, i.e. the user group leader and the majority of the users in the group must work in a country other than the country(ies) where the installation is located. Only user groups that are allowed to disseminate the results they have generated under the action may benefit from the access, unless the users are working for SMEs.

Access for user groups with a majority of users not working in an EU or associated country is limited to 20 % of the total amount of units of access provided under the grant.

#### **3.3. Modality of Access**

Unless otherwise specified, access to a specific infrastructure (or a specific installation that is part of an infrastructure) by a user group is to be intended as a concession granted to use the infrastructure to collect specific data following the implementation of a specific automated

measuring system. A written contract or agreement between the “Access Provider” and the “End User” will delineate the actions to be undertaken, the resources that will need to be allocated, the length of planned user stays (if any), and the period of use. It will also define the rights and obligations of all the Parties involved, including eventual provisions for early termination of the conferred access.

Unless otherwise stated (e.g. for the use of gliders), the measuring system shall be provided by the user group.

Whenever possible, the start and end of an access interval will be set by the access provider to coincide with times scheduled for the ordinary maintenance of the installation in the interests of financial economy (e.g. limiting the costs of vessel-time needed to access the infrastructure, etc.).

It is mandatory that user groups interact directly with the managers of the infrastructures/installations they wish to use during the preparation of proposals to verify the particulars of access to the infrastructure/installation they wish to use, and to verify the feasibilities of the proposed projects and address practical concerns.

### **3.4. *Support to User Groups***

Besides the access conceded free-of charge, the user groups will receive logistical, technical and scientific support by the access provider, and any special training required to use the assigned infrastructure.

Users will receive a financial contribution for travel and subsistence costs for visiting infrastructures, if justified. A base amount of €6000 has been set for each facility involved in a project. The effective grant assigned to a project will be considered on a case- by-case depending on the type of access, the types and number of facilities requested, the length of stay, and the costs in the visited country. Funds for shipping equipment are also available, and the amount conceded will be evaluated case-by- case.

### **3.5. *Post Access Requirements***

At the stipulated end of the access project, the user group leader must submit a report describing the resulting technical and preliminary scientific outputs within 30 days (see Annex 3). The report will be published on the JERICO-S3 web site, and will be made available to the European Commission if requested.

The receipt and approval of this report will be required to finalise all financial support received by the user group, as indicated in the relevant TA End-user Agreement.

Any publications or patents resulting from the JERICO-S3 TA project must be reported to the host institute and the JERICO-S3 TA office. Furthermore, all such publications or patents shall acknowledge the support of the European Commission's H2020 Framework Programme under grant agreement No.871153, JERICO-S3 Transnational Access program, and the host institute.

Access beneficiaries undertake to reply promptly to all the requests of the JERICO-S3 coordinator and the TA office relating to their access activities.

## 4. CALL PROGRAM

JERICO-S3 will organize three Calls for Transnational Access (TA) to a chosen number of its infrastructures/installations. Visiting scientists, technologists and technicians from user groups working on approved projects will receive local assistance by the operators of the infrastructures/installations they use.

The access is provided free of charge and includes all the logistical, technological and scientific support, as well as any specific training, that is normally provided to external users of the specific infrastructure/installation.

The Call programme is as follows:

	1st Call	2nd Call	3rd Call
Opening of the call	May 1, 2020	April 2021	April 2022
Deadline	November 16, 2020	May 2021	May 2022

Each Call will be published on the JERICO-RI website - <https://www.jerico-ri.eu/> , clearly stating the timeline and providing the template for transnational access proposals (see Annexes 1 and 2).

### 4.1. *Submission of access proposals*

The user groups must request access by submitting (in writing) a description of the work that they wish to carry out and their names, nationalities and home institutions.

Proposals must be sent to the JERICO-S3 TA office, using the email address: [jerico.ta@marine.ie](mailto:jerico.ta@marine.ie) during the publication of the call and before its deadline. They will be registered (a submission number will be assigned), archived and prepared for evaluation.

If users apply for access to a facility, the access time of which has already been used up, they may be redirected to another facility with unconsumed access time. As far as possible, the alternative facility offered will have similar technical or geographical characteristics.

## 5. PROCEDURE for ARCHIVING TA Proposals

The proposal must be received at the email address of the JERICO-S3 TA office: [jerico.ta@marine.ie](mailto:jerico.ta@marine.ie), during the period when a Call is open.

They will be registered in order of their arrival (see the attached template in Annex 4), and a reference number will be assigned: JN\_CALL\_#.progressively\_increasing\_number (starting from 1).

Each applicant will receive an acknowledgement message via email from the TA Coordinator



The proposal will be downloaded and archived in a folder on a PC. The proposals will be also printed and archived as hard copy. The assigned reference number will be annotated in the designated space at the end of the proposal, along with the date it was received by e-mail.

Each Applicant must complete a **GDPR consent** section on the Jerico-S3 TA Application Form.

This clearly outlines how the data supplied will be used stored and archived for the duration of the Jerico S3 project (about 4 years) – see Appendix

*Application processing: The Marine Institute will gather and securely store your data. Access will be restricted to required personnel as well as selected qualified external evaluators who will determine successful applicants. Data will be stored on Marine Institute servers onsite at the Marine Institute, Rinville, Oranmore, Galway, Ireland for the duration of this project which should last 4 years. The data will be deleted thereafter. Your data will not be used for any other purpose without your consent.*

## 6. EVALUATION AND SELECTION PROCEDURE

### 6.1. Selection Panel (SP)

The Selection panel comprises a broad range of International marine scientific and research expertise strengthened with industry insights and knowledge. The Panel was approved by the Jerico Steering Committee in November 2020. The members are:

- Janet Newton (Univ Washington) External US
- Henry Ruhl (CENCOOS) External US
- Rogerio Chumbinho (Bluewise Marine) External IRL
- Steve Hall (Pembrokeshire Coastal Forum/ Marine Energy Wales ) External UK
- Clarissa Anderson, (Southern California Coastal Ocean Observing System) External US

### 6.2. Evaluation and selection

The adopted procedure is built on the principles of transparency, fairness and impartiality. Submitted proposals will first be checked by the JERICO-S3 TA Office to ensure formal compliance with access rules. Incomplete proposals, where the template has been filled in only partially, will automatically be rejected.

Properly compiled proposals will undergo a three-step selection process involving:

- Validation of each proposal by a panel of Internal Jerico S3 Project members
- Evaluation based on scientific excellence, innovation and impacts on the state-of-the-



art. This step will be performed by the SP with the aid of additional experts, if necessary.

- Final assessment and selection by the SP, which will recommend a short-list of proposals eligible for support.

Only proposals successfully validated by the relevant facility operators, will pass on to the evaluation phase. To avoid misunderstandings and difficulties, users shall interact directly with the facility operators during the preparation of their proposals, to confirm that their targeted facilities are suitable for the planned experiments.

In assigning proposals, care will be taken to exempt an evaluator from his/her duties if: 1) members of the user group are from the evaluator's home country, 2) the facility being requested is located in the evaluator's home country.

### 6.3. **Evaluation criteria**

The submitted projects will be evaluated according to the following criteria:

#	Criterion for Evaluation	Max Score
1	Scientific excellence of user group	5
2	Scientific and technical value of the project	5
3	Quality of the work plan	5
4	Potential for seeding links with industry	5
5	European relevance and interests for the scientific community	5
<b>Total score</b>		<b>25</b>

A proposal will be considered for acceptance if it receives a total score that is  $\geq 15$ .

### 6.4. **Selection of proposals**

The SP will meet in person or by videoconference to assess all the proposals received and recommend a short-list of the user groups that should benefit for access.

The SP decision will be based on the ratings resulting from the evaluation. Priority will be given to user groups composed of users who:

- have not previously used the installation and
- are working in countries where no equivalent research infrastructure exists.

According to EU requirements, special attention will be paid to female participation in order to promote equal opportunities in the implementation of the TA activities, to the extent possible.

The SP is empowered to make recommendations that may deviate from those provided by the additional experts who may have been involved in the evaluation.

The results of the selection will be published on the JERICO web site, and will be communicated directly to user group leaders and facility providers by email.

## 7. AGREEMENT BETWEEN PARTIES

Before starting a project approved under JERICO-S3 TA, an END User agreement will be subscribed by the Institution/Company leading the user group (end user), the JERICO-S3 Consortium in the person of the coordinator IFREMER and the beneficiary giving access to its infrastructure (facility operator).

The agreement will define the terms of access, and will detail:

- The conditions regulating access.
- The end user's duties regarding:
  - obligations in case the experiment is cancelled by its on-site party,
  - the documentation of expenses and distribution of funds among the members composing the user group,
  - commitments regarding safety rules,
  - reporting obligations after the visit and during the JERICO-S3 life-time, including proper acknowledgement of grant agreement n° 871553 "JERICO-S3",
  - data delivery obligations.
- The facility operator's duties regarding:
  - confirmation of the availability of the facility,
  - the intimation of insurance requisites, and their fulfilment,
  - the intimation of on-site safety rules, and their obedience.
- Rules of reimbursement of end user expenses, and the coordinator's role in managing this issue.
- Obligations and rights of all the involved parties as concerns: intellectual property rights, confidentiality, liability and other legal issues pertinent to the signed agreement.

A detailed working plan presenting the scope of the proposed activity and its schedule is part of the agreement.

Along with the agreement, the end user will also receive a template to report immediate outcomes after the visit and to provide information useful for reporting to the European Commission.

## 8. OUTREACH, DISSEMINATION AND COMMUNICATION ACTIVITIES

The Policies and Procedures for the Jerico S3 Transnational Access programme are displayed on the Jerico Website <https://www.jerico-ri.eu/ta/call-program/> with all the relevant information accessible for Users to download. Regular press releases about the status of the various TA calls are issued by the Jerico S3 communication team.

## **9. CONCLUSIONS**

This report is a guide for preparing and managing TA Calls in JERICO-S3.

It is a review and update of procedures already established by JERICO FP7 JERICO S3 and will be released before the first Call. Updates of this report prior to the next Call are possible and will depend on new needs that may emerge while conducting the first Call.

## 10. REFERENCES

Spamocchia, S., Meccia, V., 2015. Transnational access provision. JERICO D8.1, 20/03/2015.

Spamocchia, S., Meccia, V., Ferluga, S., 2015. Second report of the access activity. JERICO D1.10, v 17/03/2015.

Spamocchia, S., Nair, R., Petihakis, G., Aydoğdu, A., Dobricic, S., Farcy, P., Martinelli, M., Petersen, W., Petit de la Villeon, L., 2016a. An inter-linked Coastal Observatory Network for Europe. Journal of Operational Oceanography. 9:sup1, s193-s201, <http://dx.doi.org/10.1080/1755876X.2015.1114808>.

Spamocchia, S., Meccia, V., Keeble, S., 2016b. Description of facilities participating to the TNA program. JERICONEXT D7.1, v1.1, 18/04/2016.

Spamocchia, S., Ferluga, S., 2018. Trans National Access Provision V1. JERICO-NEXT D7.2, v1, 06/02/2018

Spamocchia, S., Ferluga, S., 2019. Final report on TNA program. JERICO-NEXT D8.11, v1, 29/08/2019.

## 11. Annex 1 TA Call Template

### 1. Nth CALL

The First Call for access to the JERICO-S3 Coastal Observatories, Supporting Facilities and Special Equipment is open from **2nd June** to **October 2020** for activities scheduled in the period **xx- xx** subsequent to a formal screening and selection process

**\*\*\*Note: These dates are subject to change depending on restrictions related to the COVID 19 pandemic in the various EU member states.\*\*\*** Look for detailed descriptions of facilities available for this Call in the JERICO-RI website<sup>1</sup>. The access time available per facilities participating to the second Call is also summarised in Annex 1.

### 2. REQUEST FOR ACCESS

Free-of-charge access to the facilities specified in the TA context will be granted following the evaluation of proposals submitted by user groups for their utilization in response to three dedicated Calls during the lifetime of the JERICO-S3 project.

Interested users can request access to one or more facilities in the same proposal.

Proposals for the First Call have to be drawn up following the template available in the JERICO-S3 website<sup>2</sup> and sent by email to [JERICO.TA@marine.ie](mailto:JERICO.TA@marine.ie)

### 3. ELIGIBILITY OF USER GROUPS

A user group can be a single researcher (user) or a team of two or more researchers (users) satisfying specific eligibility conditions:

- a) The access must be transnational, i.e. the user group leader and the majority of the users in the group must work in a country other than the country(ies) where the installation is located.
- b) Only user groups that are allowed to disseminate the results they have generated under the action may benefit from the access, unless the users are working for SMEs.
- c) Access for user groups with a majority of users not working in an EU or associated country is limited to 20 % of the total amount of units of access provided under the grant.

### 4. MODALITY OF ACCESS

Unless otherwise specified, access to a specific infrastructure (or a specific installation that is part of an infrastructure) by a user group is to be intended as a concession granted to use the infrastructure to collect specific data following the implementation of a specific automated measuring system. A written contract or agreement between the "Access Provider" and the "End User" will delineate the actions to be undertaken, the resources that will need to be allocated, the length of planned user stays (if any), and the period of use. It will also define the rights and obligations of all the Parties involved, including eventual provisions for early termination of the conferred access.

<sup>1</sup> <http://www.jerico-ri.eu/ta/jerico-facilities-in-ta/>

<sup>2</sup> <http://www.jerico-ri.eu/ta/call-program/first-call/>

Unless otherwise stated (e.g. for the use of gliders), the measuring system shall be provided by the user group.

Whenever possible, the start and end of an access interval will be set by the access provider to coincide with times scheduled for the ordinary maintenance of the installation in the interests of financial economy (e.g. limiting the costs of vessel-time needed to access the infrastructure, etc.).

**It is mandatory that user groups interact directly with the managers of the infrastructures/installations they wish to use during the preparation of proposals**

- **to verify the particulars of access to the infrastructure/installation they wish to use, and**
- **to verify the feasibilities of the proposed projects and address practical concerns.**

## 5. EVALUATION AND SELECTION

The user groups will be selected by a Selection Panel, consisting of independent international experts.

Submitted proposals will first be checked by the TA management team to ensure formal compliance with access rules and their technical quality. Requests for amendments of technical issues only can be requested to proponents, whose response is expected as soon as possible, anyway before one week.

Properly compiled proposals will undergo a three-step selection process involving:

1. Validation of each proposal by the interested facility operator (feasibility assessment).
2. Evaluation based on **scientific excellence, innovation and impacts on the state-of-the-art**. This step will be performed by the SP with the aid of additional experts, if necessary.
3. Final assessment and selection by the SP, which will recommend a short-list of proposals eligible for support.

Only proposals successfully validated by the relevant facility operators will pass on to the evaluation phase. **To avoid misunderstandings and difficulties, users shall interact directly with the facility operators during the preparation of their proposals, to confirm that their targeted facilities are suitable for the planned experiments.**

The submitted projects will be evaluated according to the following criteria:

#	Criterion for Evaluation	Max Score
1	Scientific and/or technological excellence of user group	5
2	Scientific and technical value of the project	5
3	Quality of the work plan	5
4	Potential for seeding links with industry and/or potential application to stakeholders	5
5	European relevance and interests for the scientific community	5
<b>Total score</b>		<b>25</b>

A proposal will be considered for acceptance if it receives a total score that is  $\geq 15$ .

Priority will be given to user groups composed of users who:

- have not previously used the installation and
- are working in countries where no equivalent research infrastructure exists.

According to EU requirements, special attention will be paid to female participation in order to promote equal opportunities in the implementation of the TA activities, to the extent possible.

The results of the selection will be published on the JERICO-S3 web site, and will be communicated directly to user group leaders and facility providers by email.

**If users apply for access to a facility, the access time of which has already been used up, they may be redirected to another facility with unconsumed access time. As far as possible, the alternative facility offered will have similar technical or geographical characteristics.**

## 6. SUPPORT TO USER GROUPS

User groups whose proposals are approved by the Selection Panel will benefit of:

- free-of charge access to the infrastructure(s) they have selected for the purposes of their research,
- logistical, technical and scientific support by the access provider, and any special training they may require to use the assigned infrastructure/facility,
- a financial contribution for travel and subsistence costs for visiting infrastructures, if justified,
- a financial contribution for shipping their equipment to the infrastructure/facility, if justified,
- a comprehensive nominal reference amount of 3000-6000 € is available to each project. The effective grant assigned to a project will be considered case- by-case depending on the type of access, the types and number of facilities requested, the length of stay, and the costs in the visited country.

## 7. POST-ACCESS REQUIREMENTS

- i. At the stipulated end of the access project, the user group leader must submit **a report describing the resulting technical and preliminary scientific outputs within 30 days** (a template will be provided by the TNA management team). The report will be published on the JERICO-S3 web site, and will be made available to the European Commission if requested.

The receipt and approval of this report **will be required to finalize any and all financial support** received by the user group, as indicated in the relevant TNA End-user Agreement. Any video and/or photo will be appreciated.

- ii. Any publications or patents resulting from the JERICO-S3 TA project must be reported to the host institute and the JERICO-S3 TNA office. Furthermore, **all such publications or patents shall acknowledge the support of the European Commission's H2020 Framework Programme under grant agreement No. 871153, JERICO-S3 Transnational Access program, and the host institute.**
- iii. Access beneficiaries undertake to reply promptly to all the requests of the JERICO-S3 coordinator and the TA office relating to their access activities.





## ANNEX 1 - FACILITIES AVAILABLE FOR THE First CALL (PER TYPE)

### Chapter 1 – Observing systems

Cabled observatories					
Access provider	Country	Name of infrastructure	Short name	Unit of access (UA)	Access in UA
AWI	DE	COSYNA	AWIPEV_UN	week	8
AWI	DE	COSYNA	UNH	Day	360
FMI	FI	Uto	Uto	6 months (180 days)	2
MI	IE	SmartBay	Observatory	Day (per port)	730
UPC	ES	OBSEA	OBSEA	Day	300

Ferryboxes					
Access provider	Installation country code	name of infrastructure	Short name	Unit of access (UA)	Access in UA
CEFAS	GB	FerryBox	FerryBox	Day	180
HZG	DE	COSYNA	SFB	120 days	1
HZG	DE	COSYNA	FB	120 days	1
NIVA	NO	NorFerry/NorSoop	TF, FA, NO	Day	200
NIVA	NO	NorFerry/NorSoop	NRS	Week	49
SMHI	SE	FerryBox	FerryBox	Day	100
SYKE	FI	ALG@LINE	ALG@LINE	Day	120
TALTECH	EE	CGoFAOS	CGoFAOS	Day	180

Fixed Platforms					
Access provider	country	Name of infrastructure	Short name	Unit of access(UA)	Access in UA
IFREMER	FR	COAST-HF MAREL	MAREL	Day	100
IFREMER	FR	COAST-HF SCENES	SCENES	Day	100
IFREMER	FR	COAST-HF SMILE	SMILE	Day	100
AZTI	ES	EUSKOOS	Donostia buoy	Day	110
CEFAS	GB	CEFA SMARTBUOYS	SmartBuoy	6 months	3
CNR	IT	SICO	MPLS	Day	200
CNR	IT	S1-GB	S1-GB	6 months	3
CNR	IT	ACQUA ALTA	AAOT	8 weeks	1
CNR	IT	CoCM	CoCM	Day	200
CNRS	FR	EOL BUOY	EOL buoy	week	5
CNRS	FR	SSL@MM	SSL@MM	Day	45
HZG	DE	COSYNA	MUO	2 weeks	4

IH	PT	MONIZEE	MONIZEE_MPB	Day	1000
MI	IE	SMARTBAY	SBDatabuoy	Day	180
OGS	IT	MAMBO	Miramare	Day	360
RBINS	BE	MOW1-WO5-WO8	MOW1	Day	80

Gliders and AUVS					
Access provider	Country	Name of infrastructure	Short name	Unit of access (UA)	Access in UA
AZTI	ES	EUSKOOS	ITSADRONE	Day	360
CNRS	FR	GNF	DT_INSU	Day	60
FMI	FI	Baltic Sea Glider	FMI Glider	Week (7 days)	4
HZG	DE	COSYNA	GL	30 days	4
MI	IE	SmartBay	Glider	Day	14
SOCIB	ES	SOCIB	GLIDER	Day	110
TALTECH	EE	Glider Mia +profiler	Glider Mia +profiler	Day	28

Multi Platform Facilities					
Access provider	Country	Name of infrastructure	Short name	Unit of access (UA)	Access in UA
HCMR	GR	POSEIDON	POSEIDON	6 months	1
PLOCAN	ES	PLOCAN	PLOCAN	Day	90
VLIZ	BE	VLIZ Coastal Observatory	VLIZ Coastal Observatory	Day	360

## Chapter 2 – Supporting facilities and specialized equipment

Supporting Facilities					
Access provider	Country	Name of infrastructure	Short name	Unit of access (UA)	Access in UA
IFREMER	FR	METLAB	METLAB	Week (7 days)	5
HCMR	GR	POSEIDON	Cal Lab	6 months	4
SYKE	FI	MRC-LAB	MRC_LAB	Day	40

Special Equipment					
Access provider	Country	Name of infrastructure	Short name	Unit of access (UA)	Access in UA
CNRS	France	Sediment Profile Imager	SPI-H	week	5

(\*) week=5 days of 8 hours

The detailed catalogue of facilities is accessible in the JERICO-S3 website by clicking on the 'Jerico Facilities in TA' option in the Menu bar.

Items are sorted either by country or by facility type (Cabled observatories, Ferryboxes, Fishing Vessels, Fixed Platforms, Gliders, Specialised Equipment, Supporting Facilities).

In addition to this catalogue, an interactive map is provided to allow you to visualise the locations of all the facilities, to zoom in and out, and to view cursory descriptions of single elements by hovering over them with your cursor. Clicking the 'View Details' button in the popup, will permit you to recover more information and go directly to the relative facility page in the catalogue.

- Browse the interactive map [link to <http://www.jerico-ri.eu/tn/> ]
- Browse the facilities by type [link to <http://www.jerico-ri.eu/tna/jerico-facilities-in-ta/by-type/>]
- Browse the facilities by country [link to <http://www.jerico-ri.eu/tna/jerico-facilities-in-ta/by-country/>]

## 12. Annex 2 TA Proposal Template

### PART 1

#### 8. GENERAL INFORMATION

Title of the project (255 characters max.)	
Acronym (20 characters max.)	
Applying Institution	
Host Institution	
Host facility(ies)	

Have you or other members of your user group previously used the requested facility(ies)?		Yes		No
If yes, please indicate the EU Program(s), the name of the project(s) and year(s) you or other members of your user group have used such facility(ies)				
If you have received transnational access support from a previous JERICO project, please list resulting publications, conference contributions, patents. List only the ones that acknowledge the support of the European Commission and JERICO				

## 2. USER GROUP DETAILS

Indicate if the proposal is submitted by

☐ an individual

☐ a user group

### Principal Investigator (user group leader)

<b>First and last name</b>					
<b>Gender</b>	<input type="checkbox"/> Male	<input type="checkbox"/>	<input type="checkbox"/> Female	<b>Nationality</b>	
<b>Institution</b>					
<b>Address</b>					
<b>Country</b>					
<b>Email address</b>					
<b>Telephone</b>					
<b>Fax</b>					
<b>Previous user</b>	<input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/> No		

### User group members

Member # 1

<b>First and last name</b>					
<b>Gender</b>	<input type="checkbox"/> Male	<input type="checkbox"/>	<input type="checkbox"/> Female	<b>Nationality</b>	
<b>Institution</b>					
<b>Address</b>					
<b>Country</b>					
<b>Email address</b>					
<b>Telephone</b>					
<b>Fax</b>					
<b>Previous user</b>	<input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/> No		

(duplicate below for each member of the user group)

### 3. HOST INFRASTRUCTURE

Indicate the JERICO-S3 host facility(ies) offered in Chapter 1 (Observing systems) you are interested in

(Tick more than one boxes if it is useful for your project)

	Short name	Requested access time (UA*)
<input type="checkbox"/>	Cabled observatory	
<input type="checkbox"/>	Ferrybox	
<input type="checkbox"/>	Fixed platform	
<input type="checkbox"/>	Fishing vessel	
<input type="checkbox"/>	Glider	
<input type="checkbox"/>	Supporting facility	
<input type="checkbox"/>	Special equipment	

\*UA: please refer to the Infrastructure description in the JERICO-S3 website

#### Modality of access

<input type="checkbox"/>	remote	<i>the measuring system is implemented by the operator of the installation and the presence of the user group is not required</i>
<input type="checkbox"/>	partially remote	<i>the presence of the user group is required at some stage e.g. installing and un-installing</i>
<input type="checkbox"/>	in person/hands on	<i>the presence of the user group is required/recommended during the whole access period</i>

If you wish to avail also of a support facility from Chapter 2, please fill in the table below

	Short name	Requested access time (UA*)
<input type="checkbox"/>	Supporting facilities and specialized equipment	

\*UA: please refer to the Infrastructure description in the JERICO-S3 website

#### Modality of access

<input type="checkbox"/>	remote	<i>the measuring system is implemented by the operator of the installation and the presence of the user group is not required</i>
<input type="checkbox"/>	partially remote	<i>the presence of the user group is required at some stage e.g. installing and un-installing</i>
<input type="checkbox"/>	in person/hands on	<i>the presence of the user group is required/recommended during the whole access period</i>



Explain briefly why you think your project will be best carried out at the specified host facility(ies)	
If possible, list other JERICO-S3 facility(ies) where you think your experiment could alternatively be carried out	

Is there a facility similar to one/all those you wish to utilize in your country?		Yes		No
If yes, please indicate your reasons for requesting access to the JERICO-S3 facility(ies) you have chosen and also exist in your country				

#### 4. REQUEST FOR A JERICO-S3 GRANT

(tick the box)

<input type="checkbox"/>	Travel grant (*)
<input type="checkbox"/>	Shipment of your equipment, if applicable

(\*) travel, hotel and meals

**Please provide a detailed and realistic budget for the expenses you expect to incur, including the number of people and days required. Explain clearly the role of each person for which a travel grant is requested.**

*Please note that a base amount of 3000 € has been set for each facility involved in a TA project. The effective grant assigned to a project will be considered case- by-case depending on the type of access, the types and number of facilities requested, the length of stay, and the costs in the visited country.*

<ul style="list-style-type: none"> <li>• Travel : &lt; number, costs, persons' role &gt;</li> <li>• Hotel : &lt; number, costs, persons' role &gt;</li> <li>• Meals : &lt; number, costs, persons' role &gt;</li> <li>• Shipment of equipment : &lt;type of carrier, costs&gt;</li> </ul>
---

## PART 2

*Note: This part contains material for the evaluation*

### 1. SCIENTIFIC EXCELLENCE OF USER GROUP (maximum score: 5)

**Short biography of the PI**  
*page)*

*(half a*

**Expertise of the user group in the domain of the application**  
*page)*

*(half a*

**A list of 5 recent, relevant publications of the user group in the field of the project**

1)

2)

3)

4)

5)

## 2. SCIENTIFIC AND TECHNICAL VALUE OF THE PROJECT

(maximum score: 5)

### Description of the project

#### Main objectives

*(half a page)*

#### Scientific background and rationale

*(one page)*

### 3. QUALITY OF THE WORK PLAN (maximum score: 5)

#### Experimental method and work plan

*Describe below the proposed method and work plan for the project*

*(one page)*

#### Proposed time schedule

*Provide below a clear schedule for your project including interruption, restarts and expected duration of access time*

*(half a page)*

**Please specify your requests regarding the use of your chosen facility's equipment/instruments/sensors, including any additional services, data or other requirements**

**List all material/equipment you plan to bring to the facility (if any)**

## Risks, contingencies and mitigation measures

*Describe below the potential risks and contingencies that might occur during the project and how do you plan to avoid, mitigate or resolve them*

#	Risk / Contingency	Prevention / Mitigation / Corrective action
1		
2		
3		

#### 4. POTENTIAL FOR SEEDING LINKS WITH INDUSTRY (maximum score: 5)

**Do you think that this proposal has potential for seeding links with Industry? If so, how?**

*(half page)*

#### 5. EUROPEAN RELEVANCE AND INTERESTS FOR THE SCIENTIFIC COMMUNITY (maximum score: 5)

**Describe the relevance of your proposal at the European level and the potential interests for the research community**

*(half page)*

### **GDPR Consent:**

*Personal data: I hereby understand that the JERICO-S3 project - through the Marine Institute, acting as the Work Package Leader for TransNational Access has needed to collect some of my personal information and data for the means of processing my application for Funding under the Jerico S3 project TransNational Access funding call.*

Application processing: The Marine Institute will gather and securely store your data. Access will be restricted to required personnel as well as selected qualified external evaluators who will determine successful applicants. Data will be stored on Marine Institute servers onsite at the Marine Institute, Rinville, Oranmore, Galway, Ireland for the duration of this project which should last 4 years. The data will be deleted thereafter. Your data will not be used for any other purpose without your consent.

1. Privacy Policy: JERICO-S3 is the data controller pursuant to article 28 of the EU GDPR (EU 2016/679), – Ifremer Brest Centre, CS 10070 29280 Plouzané France, the Project Coordinator is Laurent DELAUNEY. MAIL [Jerico-S3@ifremer.fr](mailto:Jerico-S3@ifremer.fr) JERICO-S3: If you change your mind at any time, you can unsubscribe by contacting us at [mailto: Jerico-S3@ifremer.fr](mailto:Jerico-S3@ifremer.fr). We will treat your information with respect.
2. TYPES OF DATA PROCESSED Personal and identification data - Personal data, any information relating to an individual, identified or identifiable, even indirectly, through reference to another piece of information, including a number of personal identification; Identifying data, personal data that includes the direct information of the interested party (such for example name, surname, e-mail address, address, number of telephone, etc ...).  
Defence in court - The User's Personal Data may be used for defence purposes on the part of the Owner in court or in the preparatory phases to his possible establishment, from abuse in the use of the same or the connected services by the User.

Date of compilation

---

Signature of the PI

---

Signature of an appropriate authorised person  
(e.g. Head of Department, Research Office)



***This section is reserved to the JERICO-S3 TA Office***

Date of proposal receipt by email \_\_\_\_\_

Assigned reference number

\_\_\_\_\_

Signature of receiving officer

\_\_\_\_\_

## 13. Annex 3 TA Project Report

### 1. Project Information

<b>Proposal reference number<sup>1</sup></b>	
<b>Project Acronym (ID)<sup>2</sup></b>	
<b>Title of the project<sup>3</sup></b>	
<b>Host Research Infrastructure<sup>4</sup></b>	
<b>Starting date - End date<sup>5</sup></b>	-
<b>Name of Principal Investigator<sup>6</sup></b> <b>Home Laboratory Address</b>  <b>E-mail address</b> <b>Telephone</b>	

### 2. Project objectives<sup>7</sup> (250 words max.)

### 3. Main achievements and difficulties encountered (250 words max.)<sup>8</sup>

<sup>1</sup> Reference number assigned to the proposal by the TA-Office.

<sup>2</sup> User-project identifier used in the proposal.

<sup>3</sup> Title of the approved proposal.

<sup>4</sup> Name of the installation/infrastructure accessed with this project. If more than one installations/infrastructures are used by the same project, please list them in the box.

<sup>5</sup> Specify starting and end date of the project (including eventual preparatory phase before the access).

<sup>6</sup> Fill in with the full contact of the Principal Investigator (user group leader).

<sup>7</sup> Write the short-term, medium and long-term objectives of project. Use no more than 250 words.

<sup>8</sup> Describe briefly the main achievements obtained and possible impacts, as well as possible difficulties encountered during the execution of the project. Use no more than 250 words.

## Dissemination of the results

### 1. Technical and Scientific preliminary Outcomes (2 pages max.)<sup>10</sup>

[Location], [Date (dd/mm/yyyy)]

Location and date

Signature of principal investigator

<sup>9</sup> Describe any plan you have to disseminate and publish the results resulting from work carried out under the Transnational Access activity in JERIC-S3: scientific articles, books - or part of them -, patents, as well as reports and communication to scientific conferences, meetings and workshops. Highlight peer-reviewed publications. **Note that any publications resulting from work carried out under the JERICO S3 TA activity must acknowledge the support of the European Commission – H2020 Framework Programme, JERICO-S3 under grant agreement No.871153 .**

<sup>10</sup> Describe in detail results and main findings of your experiment at the present stage.

## 14. Annex 4 Proposal register template

JERICO-S3– Applications for Transnational Access to Coastal Observatories

Assigned reference number	Date of proposal receipt by email	P.I. Name and Surname	Institution and Department	Date of acknowledging email of the TA office

## 15. Annex 5 Glossary

**‘Access project’** means a written request for accessing an infrastructure made by a user or user group.

**‘Access provider’** means a beneficiary or linked third party that is in charge of providing access to one or more research infrastructure or installations, or part of them.

**‘Associated country’** means a third country, which is party to an international agreement with the Union, as identified in Article 7 of the H2020 Framework Programme Regulation No 1291/2013.

Article 7 sets out the conditions for association of non-EU countries to Horizon 2020.

**‘End-user’** means the legal representative of a user group.

**‘Infrastructure/Facility operator’, ‘Operator’** in short, means the same as Access provider.

**‘Installation/Facility’** means a part or a service of a research infrastructure that could be used independently from the rest. A research infrastructure consists of one or more installations.

**‘Selection Panel’** means a team of independent experts established to evaluate and select access projects.

**‘User-group’** means a team of one or more researchers (users) led by a ‘user group leader’